

GRADUATE PROFESSIONAL COUNCIL BUDGET

AY: 24-25 FY: 25
President: Parker Owens
Treasurer: Alaina Dooley
Advisor: Dr. Jeni Hart



	2024-25 (FY25)
TOTAL REVENUE	PROPOSED
Estimated Revenue from Student Activity Fees (GPC)	186,528
Estimated Revenue from Student Activity Fees (GSA)	-
Estimated Revenue from Admission Fees and Transfers	-
Estimated Carryover From FY23	85,000
Total Estimated Revenue	271,528

	2024-25 (FY25)
TOTAL EXPENSE BY PROGRAM	PROPOSED
MSA/GPC ARTICLES OF COOPERATION	-
ADMINISTRATION (001)	73,784
TRAVEL AWARDS (006)	103,700
GROUP FUNDING (010)	2,000
PROGRAMMING (005)	22,000
RESEARCH AND CREATIVE ACTIVITIES FORUM (002)	11,800
GOLD CHALK AWARDS (004)	4,550
ROLLINS SOCIETY (003)	1,000
NATIONAL/STATE ISSUES (FORMERLY LEGISLATOR EVENT) (012)	3,100
RESEARCH AWARDS (016)	15,000
CONTINGENCY AND RESERVE (007)	5,594
PROFESSIONAL DEVELOPMENT - GSA (014)	29,000
Total Expenditures	271,528
NET BALANCE	0

Approvals:
Dr. Jeni Hart Dean & Vice Provost / GPC Advisor
Dr. Angela King Taylor Vice Chancellor, Student Affairs

NAME OF PROGRAM:

Administration

OVERALL BUDGET

	2022-23 (FY23)	2023-24 (FY24)	2024-25 (FY25)
REVENUE	ACTUAL	APPROVED	PROPOSED
Student Activity Fees	62,279	66,510	73,784
Admission Fees	0	0	
Carryover	0	0	
Total Revenue	62,279	66,510	73,784
EXPENSE			
10% Carryforward withhold - campus budget m	16,340	6,160	8,500
Office / Clerical Support	5,268	9,000	10,024
Travel/Meeting	0	1,800	1,800
Food Catering	1,107	1,000	960
Postage	0	0	
Telephone:Local	0	0	
Telephone:Wats	0	0	
Advertising	500	500	600
Rent/Lease	0	0	
Copy Service/Publications	2,782	2,000	1,000
Supplies	582	3,000	3,200
Professional Service/Honorarium	0	750	
Dues to NAGPS	0	0	
Awards	0	500	
Non-Capital Equipment <\$5000	0	0	
Capital Equipment \$5000 or more	0	0	
Repair/Maintenance	50	0	
Data Ports	0	0	
Student Officer Contracts	31,650	38,800	40,200
Misc.	4,000	3,000	7,500
	0	0	
Total Expense	62,279	66,510	73,784
End Balance		0	0

GENERAL DESCRIPTION OF PROGRAM/PROGRAM OBJECTIVES:

This program provides operational support. For example, officer awards, clerical materials, bulk emails, GA meeting refreshments (food), GPC merchandise, etc. This program pays for General Assembly meeting copies, GPC business cards and officer jackets, officer magnetic name tags (nominal cost), and office supplies and equipment. GPC promotional item ideas include pens, magnets, mugs, T-shirts, etc. The budget for Communications outside of mass emails is also in this section, such as subscriptions to photo editing sites and supplies for the communications team. Finally, overhead costs that GPC pays to the University (10% carryforward allocation, Shared Services, IT Costing Out, etc.) are all included in this section as well. The travel line includes funds to send the exec board on a brief summer and winter board retreat, as well as for a transition dinner in April for the 16-person transition board. Starting in FY25, the GA awards (2 x \$250 = \$500) and plaque budget were moved to the Gold Chalk section, since those awards are given out as part of that event. In FY25, an additional \$4,000 is specifically set aside for Tiger Pantry because of high use by graduate and professional students, on top of the \$3000 MSA and GPC agreement to generally support Tiger Pantry, Truman's Closet and Stripes (Total to Tiger Pantry via MSA: \$7,000). GPC is also an annual sponsor of the Graduate Student Experience Survey and typically provides \$500 for the raffle prize.

As of 2022, GPC officer payment was changed from Honararia to Awards. These awards are intended to recognize officers for their outstanding commitment to serve their fellow students. The total amount increased from FY24 to FY25 because of a prior miscalculation - the individual amounts remain the same since FY23 and are listed in the table to the right. Additionally, this program will support up to eight Assistant Director (AD) positions. AD awards were increased from \$500/fiscal year to \$700/fiscal year in 2022. In FY25, a discrepancy between bylaws and budget was discovered which required the addition of one new AD (Academic Affairs), bringing the total for AD awards up to \$5,600.

AY24-25 Officer Awards	
5,000	President
4,400	Vice President
4,700	Treasurer
3,000	Prof. Dev.
3,000	Programming
3,000	Communications
3,000	National Affairs
3,000	State Affairs
3,000	Secretary
2,500	Data Analyst
5,600	Assistant Directors
40,200	Total

**NAME OF PROGRAM:
RCAF**

OVERALL BUDGET

	2022-23 (FY23)	2023-24 (FY24)	2024-25 (FY25)
REVENUE	ACTUAL	APPROVED	PROPOSED
Student Activity Fees	14,942	11,300	11,800
Admission Fees	-	-	-
Carryover	-	-	-
Total Revenue	14,942	11,300	11,800
EXPENSE			
Salaries	-	-	-
Staff Benefits	-	-	-
Travel	-	-	-
Meeting Expense	100	100	100
Food Catering	5,765	2,500	3,000
Postage	-	-	-
Telephone	-	-	-
Advertising	200	200	200
Rent/Lease	1,948	500	500
Copy Service/Publications	2,119	-	-
Supplies	21	2,000	2,000
Professional Service/Honorarium	-	-	-
Dues	-	-	-
Awards	4,450	6,000	6,000
Repair/Maintenance	-	-	-
Computer Supplies/Services	-	-	-
Other	340	-	-
	-	-	-
	-	-	-
	-	-	-
Total Expense	14,942	11,300	11,800
End Balance	-	-	-

GENERAL DESCRIPTION OF PROGRAM/PROGRAM OBJECTIVES:

The RCAF is a campus-based Professional Research Conference where graduate and professional students have an opportunity to present their research and creative efforts to judges, preferably from outside this University system. 2008-2009 It was recommended that the maximum amount of judges to bring is 14. This would allow for 2-3 judges per category. In addition, this would also help limit spending on travel and hotel expenses for the judges. We also recommend that 7 categories be established.

Officer Recommendations: Target recent Travel Scholarship applicants and recipients. Electronic communication has been found to be most effective with student applicants, judges, etc. Post online a web-based application, general directions, judges' evaluation forms, what participants need to bring, etc. Clarify on the web directions divisional category inclusions and that category assignments and scheduling depend on the number and type of related research submissions. Have participants complete award info form when they register and check-in (1 hr before they present). Award distribution is then expedited b/c this documentation is required from everyone before any of the winners can receive their awards. Paper copies of winners' presentation papers traditionally were bound, but b/c participants no longer are required to submit physical copies, arranging to display bound RCAF presentations at Ellis Library is no longer needed. Please refer to the RCAF Officer Manual for more details.

For FY23 and FY24 the award prizes was increased by \$2,000.00, to account for the need to increase the individual prizes for each categories. FY25 award prize allocation remained the same as prior years, and we recommend the event be held outside of Jesse Auditorium to save money on venue costs. There was a slight increase in FY25 for additional food costs, but historically the University also provides some funding.

NAME OF PROGRAM:
Rollins Society

OVERALL BUDGET

	2022-23 (FY23)	2023-24 (FY24)	2024-25 (FY25)
REVENUE	ACTUAL	APPROVED	PROPOSED
Student Activity Fees	0	0	1,000
Admission Fees	0	0	0
Carryover	0	0	0
Total Revenue	0	0	1,000
EXPENSE			
10% Carryforward withhold - campus budget mod	0	0	
Office / Clerical Support	0	0	
Travel/Meeting	0	0	
Food Catering	0	0	
Postage	0	0	
Telephone:Local	0	0	
Telephone:Wats	0	0	
Advertising	0	0	
Rent/Lease	0	0	
Copy Service/Publications	0	0	
Supplies	0	0	
Professional Service/Honorarium	0	0	
Dues to NAGPS	0	0	
Awards	0	0	
Non-Capital Equipment <\$5000	0	0	
Capital Equipment \$5000 or more	0	0	
Repair/Maintenance	0	0	
Data Ports	0	0	
Student Officer Contracts	0	0	
Misc.	0	0	1,000
	0	0	
Total Expense	0	0	1,000
End Balance	0	0	0

GENERAL DESCRIPTION OF PROGRAM/PROGRAM OBJECTIVES:

Rollins Society was previously funded in part by GPC, but that funding was ended sometime around FY19 or FY20. Per request from Rollins Society and by Exec Board approval, GPC will restart partial funding of this society beginning in FY25. Rollins Society has indicated that they intend to serve all graduate and professional students, not just graduating/outbound students, which was a big reason this funding was restarted.

NAME OF PROGRAM:
Gold Chalk Awards

OVERALL BUDGET

	2022-23 (FY23)	2023-24 (FY24)	2024-25 (FY25)
REVENUE	ACTUAL	APPROVED	PROPOSED
Student Activity Fees	2,100	3,300	4,550
Admission Fees	0	0	0
Carryover	0	0	0
Total Revenue	2,100	3,300	4,550
EXPENSE			
Salaries	0	0	
Staff Benefits	0	0	
Travel	0	0	
Meeting	0	0	
Food Catering	2,000	2,000	2,000
Postage	0	0	
Telephone	0	0	
Advertising	100	200	200
Rent/Lease	0	0	
Copy Service/Publications	0	0	
Supplies	0	300	800
Professional Service	0	0	
Dues	0	0	
Awards	0	800	1,550
Repair/Maintenance	0	0	
Non-Capital Equipment <\$5000	0	0	
Capital Equipment \$5000 or more	0	0	
Computer Supplies/Services	0	0	
Other	0	0	
	0	0	
	0	0	
Total Expense	2,100	3,300	4,550
End Balance	0	0	0

GENERAL DESCRIPTION OF PROGRAM/PROGRAM OBJECTIVES:

This program is designed to recognize faculty who have made significant contributions to the advising, mentoring, education, and training of graduate and professional students. Gold Chalk awards are given to faculty members in the School of Medicine, School of Law, and/or College of Veterinary Medicine, and the Graduate School's six academic divisions: Behavioral, Biological, Mathematical, Social, Physical Sciences, and Humanities.

Nominations are made primarily by graduate and professional students. Gold Chalk nominations deadline will be advertised through mass email announcements. Selection of award recipients is the duty of the GPC Academic Affairs Committee, chaired by GPC Vice President.

GPC presents awards at the annual Gold Chalk Awards Banquet in late March or April. GPC budgets for the meals of each award recipient, 3-4 nominators per recipient, deans, a keynote speaker, GPC executive officers, and one guest per each of the former listed. Gold Chalk committee members are invited as well.

Award recipients receive a plaque (approximately 9 x \$38-40 each w/ a 20% discount at D Sport). In the past, GPC has had recipients' names engraved on plaques that remain on display in the individual schools or academic divisions. Now, a mass email will be sent in April after Tap Day announcing award recipients. In FY25, the funding for the plaques and for GPC's Outstanding General Assembly Member Award was moved here from Administration to make event planning easier since that award is distributed at this event.

NAME OF PROGRAM:
Programming

OVERALL BUDGET

	2022-23 (FY23)	2023-24 (FY24)	2024-25 (FY25)
REVENUE	ACTUAL	APPROVED	PROPOSED
Student Activity Fees	41,542	22,000	22,000
Admission Fees	-	-	-
Carryover	-	-	-
MSA Transfer		(3,000)	
Total Revenue	41,542	19,000	22,000
EXPENSE			
Social Event	7,682	4,000	5,000
Professional Development	-	-	
Family Friendly	-	-	
Salaries	-	-	
Staff Benefits	-	-	
Travel/Meeting	-	-	
Food Catering	24,950	15,000	17,000
Postage	-	-	
Telephone	-	-	
Advertising	200	-	
Rent/Lease	900	-	
Copy Service/Publications	3,595	-	
Supplies	2,614	-	
Professional Service	1,600	-	
Dues	-	-	
Awards	-	-	
Repair/Maintenance	-	-	
Non-Capital Equipment <\$5000	-	-	
Capital Equipment \$5000 or more	-	-	
Computer Supplies/Services	-	-	
Other	-	-	
Total Expense	41,542	19,000	22,000
End Balance	-	-	-

GENERAL DESCRIPTION OF PROGRAM/PROGRAM OBJECTIVES:

Programming/Publicity is intended to support programs run by GPC for all graduate and professional students. GPC Programming: Allocated funds are to provide programs that serve all of the graduate and professional students. These programs will be created and run by GPC. Ideas include social activities, grant writing workshops, financial planning workshops, voter registration drives, etc. Funds allocated also include two large-scale event to mark the beginning and end of the academic year. Due to concerns about overspending on alcohol at GPC events, this Programming budget does not fund any alcohol related expenses.

GPC Publicity: Advertising for programming events comes out of Admin section.

For FY17, this budget was decreased drastically, in large part by severe budget pressures due to a temporary decline in grad enrollment. However, the decrease also reflects a desire by GPC Executive Board to restructure GPC's programming to be more effective in terms of fiscal efficiency and impact. As part of this effort, GPC will pare down its programming to flagship events, and use the remaining funds to collaborate with other areas of campus for co-programming opportunities. For FY19, the food catering line has been decreased by \$1,000.00 to reflect expected decline in enrollment. GPC's restructuring of programming to be fiscally efficient while maintaining impact has been largely successful (especially in terms of FY18).

FY23 had increased allocation for programming events due to increased carry forward amount generated during COVID lockdown and the need to increase social activities towards alleviating pressures resulting from COVID lockdown. For FY24, the food catering budget was reduced by \$2000 to accommodate other budgeting needs. For FY25, budget was increased due to extremely and unusually high interest in GPC activities, likely due to several new programs and increased communication efforts during FY24.

NAME OF PROGRAM:
Travel Awards

OVERALL BUDGET

	2022-23 (FY23)	2023-24 (FY24)	2024-25 (FY25)
REVENUE	ACTUAL	APPROVED	PROPOSED
Student Activity Fees	72,742	74,000	103,700
Admission Fees	0	0	0
Carryover	0	0	0
Total Revenue	72,742	74,000	103,700
EXPENSE			
Salaries	0	0	
Staff Benefits	0	0	
Travel/Meeting	72,234	72,000	75,600
Meeting - Room Rental	0	0	
Food Catering	208	2,000	0
Postage	0	0	
Telephone	0	0	
Advertising	0	0	
Rent/Lease	0	0	
Copy Service/Publications	0	0	
Supplies	300	0	
Professional Service/Honorarium	0	0	8,100
Dues	0	0	
Awards	0	0	
Repair/Maintenance	0	0	
Computer Supplies/Services	0	0	
Other	0	0	
UNCLAIMED AWARDS BALANCE	0	0	20,000
	0	0	
	0	0	
	0	0	
Total Expense	72,742	74,000	103,700
End Balance	0	0	0

GENERAL DESCRIPTION OF PROGRAM/PROGRAM OBJECTIVES:

GPC Travel Awards are designed to assist MU graduate and professional students who are traveling for academic reasons to represent the University of Missouri-Columbia campus by presenting research papers, posters or creative works at conferences or symposia. The scholarship is not a research grant and cannot be used as such. Any MU graduate or professional student is eligible to apply for a GPC Travel Scholarship, but GPC will award only one travel scholarship per student per academic year.

GPC Treasurer will process travel scholarship applications and chair the selection process per established guidelines as approved by the GA. Awards will typically range from \$100-\$600, though students in departments not in good standing with GPC are eligible for no more than half the maximum award. The majority of the scholarships are less than the max award amount due to the large number of applicants each semester. Travel awards are awarded competitively, and the amount will be awarded based on the quality of the application relative to the other applications.

For FY16, GPC has increased the travel award pool by \$3,000 in anticipation of an increased need due to changes in ORG practices and also in order to create a one-year-only small pool for non-presentation based travel. For FY17, GPC has decreased the award pool by \$1,000 due entirely to budget pressures from predicted 10% decrease in enrollment. The \$1,000 amount was calculated with the intention of reducing the total award pool only enough to keep the predicted per capita allotment consistent with the predicted lower population. For FY18, \$1,000 has been returned in light of slightly increased enrollment over initial projections. FY19 has kept the amount at \$50,000.00 due to high demand through FY18 cycles. The 30% decrease in FY22 to FY23 budget reflects the increased FY22 travel awards allocation to accommodate the projected demand of in person conference attendance, which didn't happen as anticipated as most conference were hosted virtually. However, we maintained a reasonable budget for the Travel awards in the FY23 budget believing that most conferences will return back to normal, and student will have an increased desire to travel. 5.7% increase in FY23 to FY24 budget reflects the needs to sustain the increasing demands for conference travel as anticipated due to increased number of applications received in AY2023.

A similar increase occurred in FY25 due to increased interest. Finally, because Travel Awards are given out in advance of travel, there is always some money in our account that has been promised to students but not yet used. This affects our carryover calculations and 10% deposit to the university. Beginning in FY25, we started tracking this amount and accounting for it so our carryover calculations are more accurate, which saves us thousands of dollars.

NAME OF PROGRAM:
Contingency and Reserve

OVERALL BUDGET

	2022-23 (FY23)	2023-24 (FY24)	2024-25 (FY25)
REVENUE	ACTUAL	APPROVED	PROPOSED
Student Activity Fees	0	5,075	5,594
Admission Fees	0	0	
Carryover	0	0	
Total Revenue	0	5,075	5,594
EXPENSE			
Salaries	0	0	
Staff Benefits	0	0	
Travel	0	0	
Meeting	0	0	
Meeting food catering	0	0	
Postage	0	0	
Telephone	0	0	
Advertising	100	0	
Rent/Lease	0	0	
Copy Service/Publications	0	0	
Supplies	0	0	
Professional Service	0	0	
Dues	0	0	
Awards	0	0	
Repair/Maintenance	0	0	
Non-Capital Equipment <\$5000	0	0	
Capital Equipment \$5000 or more	0	0	
Computer Supplies/Services	0	0	
Other	0	5,075	5,594
	0	0	
	0	0	
Total Expense	100	5,075	5,594
End Balance	-100	0	0

GENERAL DESCRIPTION OF PROGRAM/PROGRAM OBJECTIVES:

To provide a reserve for special needs and unexpected expenses.
 Recommendation: Approximately 2-3% of total operating budget (not including transfer to MSA).

GPC's general budgeting principle is that GPC funds (i.e., grad/prof student activity fees) should be used for the benefit of current students - those who paid the fees.

GPC const. 3.7 requires that a 2/3 majority in General Assembly pass a proposed resolution authorizing an expenditure in this line in excess of 4% of the annual budget.

NAME OF PROGRAM:
Group Funding

OVERALL BUDGET

	2022-23 (FY23)	2023-24 (FY24)	2024-25 (FY25)
REVENUE	ACTUAL	APPROVED	PROPOSED
Student Activity Fees	250	2,000	2,000
Admission Fees	0	0	0
Carryover	0	0	0
Total Revenue	250	2,000	2,000
EXPENSE			
Meeting	250	2,000	2,000
	0	0	
Total Expense	250	2,000	2,000
End Balance	0	0	0

GENERAL DESCRIPTION OF PROGRAM/PROGRAM OBJECTIVES:

To fund awards to specific MU student groups coordinating cultural and/or academic events with particular benefit to graduate and professional students (open to all grad/prof students, not fundraisers, etc.). Historically, student groups have received awards up to \$600 for groups open to the entire graduate/professional community and \$250 for smaller events, but the individual circumstances of each request are taken into consideration by GPC General Assembly. If GPC General Assembly wishes to grant more money to groups above the total amount allocated for this purpose, money can be taken from Programming/Publicity or C&R sections of the budget. GPC, however, will refer most individuals and student groups interested in funding to ORG, The Grad School, SOGA, their departments, etc. GPC Treasurer will process General Funding requests through the Finance Committee per established guidelines.

For FY13, decided to increase General Funding Awards by \$1,250 to offset the increased number of General Funding Applications (over 15 groups applied for funding in FY12) However, FY13 saw lower levels of requests, so the General Funding Awards have been adjusted down to \$3000. The decrease for FY17 reflects budget pressures, rather than a decrease in requests for general funding. The FY19 reflects a desire to maintain current funding level for group funding requests despite both (overall) budget pressures and a (slightly) reduced demand for Group Funding in FY18. FY21 and FY22 had reduced demands for the group funding support due COVID related restriction to host group events and gatherings. Also, FY23 saw reduced levels as programming and social events organized by departments and graduate groups are yet to bounce back completely to its normal demands, resulting to the reduction of group funding allocation to \$2000. In FY25, this value stays the same because it was not all spent despite full 'return to normal'.

NAME OF PROGRAM:
National and State Affairs

OVERALL BUDGET

	2022-23 (FY23)	2023-24 (FY24)	2024-25 (FY25)
REVENUE	ACTUAL	APPROVED	PROPOSED
Student Activity Fees	771	7,000	3,100
Admission Fees	0	0	0
Carryover	0	0	0
Total Revenue	771	7,000	3,100
EXPENSE			
Salaries	0	0	
Staff Benefits	0	0	
Travel/Meeting	517	6,600	2,500
Food Catering	253	200	400
Postage	0	0	
Telephone	0	0	
Advertising	0	200	200
Rent/Lease	0	0	
Copy Service/Publications	0	0	
Supplies	0	0	
Professional Service	0	0	
Dues	0	0	
Awards	0	0	
Repair/Maintenance	0	0	
Non-Capital Equipment <\$5000	0	0	
Capital Equipment \$5000 or more	0	0	
Computer Supplies/Services	0	0	
Other	0	0	
	0	0	
	0	0	
Total Expense	771	7,000	3,100
End Balance	0	0	0

GENERAL DESCRIPTION OF PROGRAM/PROGRAM OBJECTIVES:

Prior to FY17, the Legislator Event was an annual event put on during the Winter/Spring semester by the State Issues Coordinator of GPC, the President of GPC, and the Graduate Schol to honor certain Missouri State Legislators who have an outstanding record pertaining to higher education. Traditionally, each year, four senators and four representatives (two democrats and two republicans in each category) were selected to be honored at an afternoon reception. The awardees will receive a certificate and a plaque. This event is catered by the University.

Beginning AY15-16, GPC Executive Board decided to revisit the nature and purpose of this event. The funds are now overseen by the Director of State Affairs for events such as taking students to Jefferson City for legislative advocacy, hosting legislators or candidates for roundtables, and recognizing exemplary service to the university by a state politician.

In FY25, this budget was reduced significantly due to a lack of response and activity from NAGPS that has persisted for several years. Funds are still held in this area for events such as voting drives, science outreach events, etc.

NAME OF PROGRAM:
Professional Development

OVERALL BUDGET

	2022-23 (FY23)	2023-24 (FY24)	2024-25 (FY25)
REVENUE	ACTUAL	APPROVED	PROPOSED
Student Activity Fees	5,621	28,000	29,000
Admission Fees	0	0	
Carryover	0	0	
Total Revenue	5,621	28,000	29,000
EXPENSE			
Salaries	0	0	
Staff Benefits	0	0	
Travel/Meeting	5,621	10,000	12,000
Food Catering	0	0	
Postage	0	0	
Telephone	0	0	
Advertising	0	0	
Rent/Lease	0	0	
Copy Service/Publications	0	0	
Supplies	0	0	
Professional Service	0	0	
Dues	0	0	
Awards	0	18,000	17,000
Repair/Maintenance	0	0	
Non-Capital Equipment <\$5000	0	0	
Capital Equipment \$5000 or more	0	0	
Computer Supplies/Services	0	0	
Other	0	0	
	0	0	
	0	0	
Total Expense	5,621	28,000	29,000
End Balance	0	0	0

GENERAL DESCRIPTION OF PROGRAM/PROGRAM OBJECTIVES:

As of FY19, GPC and GSA have unified into one organization to support the needs of Graduate and Professional Students. As per the Blueprint of this unification, GPC has agreed to subsume the functions of GSA. The new positions created out of this unification are managed by GPC Treasurer and Director of Professional Development. This Program supports the Professional Development Travel Award (\$5,000.00 as of FY19) and Professional Development Programming (\$4,000.00 as of FY19). In AY23, PDA was renamed PDA (to accommodate professional development needs that are not travel related), and an increase from \$200 max to \$300 maximum funding for applicants. Programming initiatives by Director of Prof. Development include all sorts of opportunities collaborated with Graduate School, Mizzou Library such as writing retreats, writer's room, professional headshots, Interdisciplinary Case Competition Team etc . FY23 41.5% budget decrease accounts for reallocation of research awards to its own budget niche, and the increased FY22 PDA allocation due to FY21 budget carryovers. In FY24, PDA budget was reduced by \$9000 due to less use of this funds and need to increase funds allocation to other GPC budget needs. In FY25, funds were increased slightly due to a high increase in professional development activities, especially for recurring annual programs, but Professional Development Award funds decreased slightly due to low demand and underutilization.

NAME OF PROGRAM:
Research Awards

OVERALL BUDGET

	2022-23 (FY23)	2023-24 (FY24)	2024-25 (FY25)
REVENUE	ACTUAL	APPROVED	PROPOSED
Student Activity Fees	14,550	15,000	15,000
Admission Fees	0	0	0
Carryover	0	0	0
Total Revenue	14,550	15,000	15,000
EXPENSE			
Salaries	0	0	
Staff Benefits	0	0	
Travel/Meeting	0	0	
Food Catering	0	0	
Postage	0	0	
Telephone	0	0	
Advertising	0	0	
Rent/Lease	0	0	
Copy Service/Publications	0	0	
Supplies	0	0	
Professional Service	0	0	
Dues	0	0	
Awards	14,550	15,000	15,000
Repair/Maintenance	0	0	
Non-Capital Equipment <\$5000	0	0	
Capital Equipment \$5000 or more	0	0	
Computer Supplies/Services	0	0	
Other	0	0	
	0	0	
	0	0	
Total Expense	14,550	15,000	15,000
End Balance	0	0	0

GENERAL DESCRIPTION OF PROGRAM/PROGRAM OBJECTIVES:

The goal of research award is to provide support for graduate and professional students' research and creative/scholarly activity coordinated by Director of Professional Development. In FY20, General Assembly allocated \$8000 to establish the GPC research award for graduate and professional students, which was then accounted under the professional development program budget.. Awards are processed as reimbursements for valid research expenses not already covered by the university. Maximum amount awarded is \$600 to fund their research.

A budget niche for research awards was included in the FY23 proposed budget with a \$19,400 allocation to support the increasing demand for scholarly and creative research activity engaged by graduate and professional students. In FY24, \$4000 allocated for supplies (promotional materials) was removed from the budget, to be accounted by the administration budget. In FY25, the total amount remained the same due to low utilization/demand.