



**Resolution No. 1819-05**

**A Resolution for Establishing the Scoring Rubric of the Professional Development Travel Award**

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BE IT ENACTED BY THE GENERAL ASSEMBLY HERE GATHERED THAT:

**WHEREAS,** The Graduate Professional Council (GPC) and the former Graduate Student Association (GSA) merged on July 1, 2018; and

**WHEREAS,** The terms of that merger transferred the responsibility of professional development funding to GPC, specifically through the creation of the Professional Development Travel Award (PDTA); and

**WHEREAS,** The first round of decisions for this award will be made by the GPC Finance Committee in October 2018 using the scoring rubric in Appendix A; and

**WHEREAS,** This rubric was based on both the GPC Conference Presentation Travel Award rubric and the former GSA Travel Award rubric; therefore be it

**RESOLVED,** By majority vote of the General Assembly here gathered that the Graduate Professional Council does approve the scoring rubric in Appendix A; and be it further

**RESOLVED,** The GPC Finance Committee will use this rubric when evaluating PDTA applications from the October 2018 cycle onward.

**SUBMITTED,**

**Christina Wang, GPC Treasurer**



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**Appendix A**

**Graduate Professional Council  
Professional Development Travel Award Scoring Guide**



Eligible based on travel period:    Yes ✕ No ✕

	<b>Excellent</b>	<b>Average</b>	<b>Minimal</b>	<b>Score</b>
<b>Application Form</b>	<p>Each of the following three areas are of high quality:</p> <ul style="list-style-type: none"> <li>✕ Application is completed thoroughly and accurately.</li> <li>✕ Efforts were made to find lowest fares for transportation and lodging.</li> <li>✕ Additional funding was requested within department and other organizations.</li> </ul> <p style="text-align: right;"><b>(2 points)</b></p>	<p>the three areas are of high quality:</p> <ul style="list-style-type: none"> <li>✕ Application is completed thoroughly and accurately.</li> <li>✕ Efforts were made to find lowest fares for transportation and lodging.</li> <li>✕ Additional funding was requested within department and other organizations.</li> </ul> <p style="text-align: right;"><b>(1-1.9 points)</b></p>	<p>than two of the areas are of high quality:</p> <ul style="list-style-type: none"> <li>✕ Application is completed thoroughly and accurately.</li> <li>✕ Efforts were made to find lowest fares for transportation and lodging.</li> <li>✕ Additional funding was requested within department and other organizations.</li> </ul> <p style="text-align: right;"><b>(0-0.9 points)</b></p>	<hr/> <p><b>2 Points Total</b></p>
<b>Statement of Intent</b>	<p>All of the three areas are discussed in detail:</p> <ul style="list-style-type: none"> <li>✕Personal importance of conference</li> <li>✕Professional importance of conference</li> <li>✕Reasons for specifically attending this conference</li> </ul> <p style="text-align: right;"><b>(6 Points)</b></p>	<p>Two of the three areas are discussed in detail:</p> <ul style="list-style-type: none"> <li>✕Personal importance of conference</li> <li>✕Professional importance of conference</li> <li>✕Reasons for specifically attending this conference</li> </ul> <p style="text-align: right;"><b>(4-5.9 Points)</b></p>	<p>Fewer than two of the areas are discussed in detail or are vague:</p> <ul style="list-style-type: none"> <li>✕Personal importance of conference</li> <li>✕Professional importance of conference</li> <li>✕Reasons for specifically attending this conference</li> </ul> <p style="text-align: right;"><b>(0-3.9 Points)</b></p>	<hr/> <p><b>6 Points Total</b></p>
<b>Bonus</b>	<ul style="list-style-type: none"> <li>✕First time receiving the PDTA</li> </ul> <p style="text-align: right;"><b>(0.1 Points)</b></p>			<hr/> <p><b>0.1 Points Total</b></p>

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**Total Score**