

# GPC Financial Assistance Fund Disbursement Policy

### I. What is the GPC Financial Assistance Fund?

The GPC Financial Assistance Fund provides emergency support for graduate and professional students who encounter a significant financial hardship. Grants from this fund are for graduate and professional students with financial needs not covered by other awards such as travel grants, fellowships, department funding, or scholarships.

### II. Eligibility

- A. Graduate and professional students who meet the following criteria are eligible to apply.
  - 1. Full time student as defined by the Office of Graduate Studies.
  - 2. In good standing with the University, the student's department or professional school, and the Office of Student Conduct.
  - 3. Has not received funding from the GPC Financial Assistance Fund within the past 5 years.

### III. Eligible Needs

GPC recognizes that emergent needs arise occasionally that create a financial crisis for graduate and professional students. Each person's needs and definition of financial crisis is different. Approval of a grant from the Fund will be determined on a case-by-case basis by the Financial Assistance Committee.

#### IV. Application Process

- A. The Disbursement Request Application is available on the GPC website and must be completed in full with appropriate documentation as described in the form instructions.
- B. Applications, accepted on a rolling basis, must be submitted in a sealed envelope addressed to the Assistant Director of Fundraising and placed in the GPC mailbox in the Center for Student Involvement (MU Student Center, 2<sup>nd</sup> floor).
- C. Disbursement decisions are made by the GPC Financial Assistance Committee as described below.
- D. The decision of the GPC Financial Assistance Committee will be conveyed to the applicant within 10 normal business days (while school is in session) from the date the Assistant Director of Fundraising confirms receipt of the application.

## V. GPC Financial Assistance Committee

A. Disbursement requests are reviewed by the GPC Financial Assistance Committee which includes the GPC Advisor, GPC President, GPC Treasurer, and GPC Assistant Director of Fundraising.