



Resolution No. 1819-06

A Resolution for Revising the Scoring Rubric of the Conference Presentation Travel Award

BE IT ENACTED BY THE GENERAL ASSEMBLY HERE GATHERED THAT:

- WHEREAS,** The application form for the Conference Presentation Travel Award (CPTA, formerly the GPC Travel Award) was migrated to OrgSync in Fall 2017 without any updates to the CPTA scoring rubric; and
- WHEREAS,** Aspects of the existing CPTA rubric are thus not well suited to the current scoring process and other aspects are unintuitive; and
- WHEREAS,** GPC has been charged with administering the Professional Development Travel Award (PDTA) for the first time in October 2018 and must establish a scoring rubric for the PDTA through the ratification of Resolution 1819-05; and
- WHEREAS,** The scoring rubric for the CPTA should be consistent with the PDTA rubric, with both rubrics being intuitive for the Finance Committee's application scoring process; therefore be it
- RESOLVED,** By majority vote of the General Assembly here gathered that the Graduate Professional Council does approve the scoring rubric in Appendix B (with the differences between the former CPTA rubric and the new rubric being visible in Appendix A); and be it further
- RESOLVED,** The GPC Finance Committee will use this rubric when evaluating CPTA applications from the October 2018 cycle onward.

SUBMITTED,

Christina Wang, GPC Treasurer



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Appendix A

**Graduate Professional Council
Conference Presentation Travel Award
Scoring Guide**



Eligible based on travel period: Yes * No *

	Excellent	Average	Minimal	Score
Ap plic ati on For m	<p>Each of the following three areas are of high quality:</p> <ul style="list-style-type: none"> * Application is completed thoroughly and accurately. * Efforts were made to find lowest fares for transportation and lodging. * Additional funding was requested within department and other organizations. <p style="text-align: right;">(2 points)</p>	<p>the three areas are of high quality-:</p> <ul style="list-style-type: none"> * Application is completed thoroughly and accurately. * Efforts were made to find lowest fares for transportation and lodging. * Additional funding was requested within department and other organizations. <p style="text-align: right;">(1-1.9 points)</p>	<p>Fewer than two-of the areas are of high quality-:</p> <ul style="list-style-type: none"> * Application is completed thoroughly and accurately. * Efforts were made to find lowest fares for transportation and lodging. * Additional funding was requested within department and other organizations. <p style="text-align: right;">(0--0.9 points)</p>	<hr/> <p>2 Points Total</p>
Sta te me nt of Int ent	<p>All of the four areas are discussed in detail:</p> <ul style="list-style-type: none"> *Content of presentation is presented in concise non-technical language *Personal importance of conference *Professional importance of conference *Reasons for specifically attending this conference <p style="text-align: right;">(6 Points)</p>	<p>Three of the four areas are discussed in detail:</p> <ul style="list-style-type: none"> *Content of presentation is presented in concise non-technical language *Personal importance of conference *Professional importance of conference *Reasons for specifically attending this conference <p style="text-align: right;">(4-5.9 Points)</p>	<p>Two or fewer of the four areas are discussed in detail:</p> <ul style="list-style-type: none"> *Content of presentation is presented in concise non-technical language *Personal importance of conference *Professional importance of conference *Reasons for specifically attending this conference <p style="text-align: right;">(0-3.9 Points)</p>	<hr/> <p>6 Points Total</p>



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<p>Letter of Recommendation</p>	<p>Both areas are discussed in detail: <i>Graduate Student App:</i></p> <ul style="list-style-type: none"> *Importance of the conference to the student *Quality of the student <p><i>Professional Student App:</i></p> <ul style="list-style-type: none"> *Importance of Lab to the student *Quality of the student <p style="text-align: right;">(2 Points)</p>	<p>One area is discussed in detail: <i>Graduate Student App:</i></p> <ul style="list-style-type: none"> *Importance of the conference to the student *Quality of the student <p><i>Professional Student App:</i></p> <ul style="list-style-type: none"> *Importance of Lab to the student *Quality of the student <p style="text-align: right;">(1-1.9Points)</p>	<p>Both areas are vague or missing: <i>Graduate Student App:</i></p> <ul style="list-style-type: none"> *Importance of the conference to the student *Quality of the student <p><i>Professional Student App:</i></p> <ul style="list-style-type: none"> *Importance of Lab to the student *Quality of the student <p style="text-align: right;">(0-0.9 Points)</p>	<p style="text-align: center;">2 Points Total</p>
<p>Bonus Points</p>	<p>Both conditions are met:</p> <ul style="list-style-type: none"> *First time receiving the CPTA *Conference is international or national <p style="text-align: right;">(0.2 Points)</p>	<p>One condition is met:</p> <ul style="list-style-type: none"> *First time receiving the CPTA *Conference is international or national <p style="text-align: right;">(0.1 Points)</p>	<p>Neither condition is met:</p> <ul style="list-style-type: none"> *First time receiving the CPTA *Conference is international or national <p style="text-align: right;">(0 Points)</p>	<p style="text-align: center;">0.2 Points Total</p>

Total Score



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Appendix B

Graduate Professional Council

Conference Presentation Travel Award Scoring Guide



Eligible based on travel period: Yes * No *

	Excellent	Average	Minimal	Score
Ap p l i c a t i o n F o r F o r m	<p>Each of the following three areas are of high quality:</p> <ul style="list-style-type: none"> * Application is completed thoroughly and accurately. * Efforts were made to find lowest fares for transportation and lodging. * Additional funding was requested within department and other organizations. <p style="text-align: right;">(2 points)</p>	<p>the three areas are of high quality:</p> <ul style="list-style-type: none"> * Application is completed thoroughly and accurately. * Efforts were made to find lowest fares for transportation and lodging. * Additional funding was requested within department and other organizations. <p style="text-align: right;">(1-1.9 points)</p>	<p>han two of the areas are of high quality:</p> <ul style="list-style-type: none"> * Application is completed thoroughly and accurately. * Efforts were made to find lowest fares for transportation and lodging. * Additional funding was requested within department and other organizations. <p style="text-align: right;">(0-0.9 points)</p>	<hr/> <p>2 Points Total</p>
Sta t e m e n t o f I n t e n t	<p>All of the four areas are discussed in detail:</p> <ul style="list-style-type: none"> *Content of presentation is presented in concise non-technical language *Personal importance of conference *Professional importance of conference *Reasons for specifically attending this conference <p style="text-align: right;">(6 Points)</p>	<p>Three of the four areas are discussed in detail:</p> <ul style="list-style-type: none"> *Content of presentation is presented in concise non-technical language *Personal importance of conference *Professional importance of conference *Reasons for specifically attending this conference <p style="text-align: right;">(4-5.9 Points)</p>	<p>Two or fewer of the four areas are discussed in detail:</p> <ul style="list-style-type: none"> *Content of presentation is presented in concise non-technical language *Personal importance of conference *Professional importance of conference *Reasons for specifically attending this conference <p style="text-align: right;">(0-3.9 Points)</p>	<hr/> <p>6 Points Total</p>
Let t e r o f R e c o m m e n d a t i o n	<p>Both areas are discussed in detail:</p> <p><i>Graduate Student App:</i></p> <ul style="list-style-type: none"> *Importance of the conference to the student *Quality of the student <p><i>Professional Student App:</i></p> <ul style="list-style-type: none"> *Importance of Lab to the student *Quality of the student <p style="text-align: right;">(2 Points)</p>	<p>One area is discussed in detail:</p> <p><i>Graduate Student App:</i></p> <ul style="list-style-type: none"> *Importance of the conference to the student *Quality of the student <p><i>Professional Student App:</i></p> <ul style="list-style-type: none"> *Importance of Lab to the student *Quality of the student <p style="text-align: right;">(1-1.9-Points)</p>	<p>Both areas are vague or missing:</p> <p><i>Graduate Student App:</i></p> <ul style="list-style-type: none"> *Importance of the conference to the student *Quality of the student <p><i>Professional Student App:</i></p> <ul style="list-style-type: none"> *Importance of Lab to the student *Quality of the student <p style="text-align: right;">(0-0.9 Points)</p>	<hr/> <p>2 Points Total</p>



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<p>Bo nus Poi nts</p>	<p>Both conditions are met: *First time receiving the CPTA *Conference is international or national (0.2 Points)</p>	<p>One condition is met: *First time receiving the CPTA *Conference is international or national (0.1 Points)</p>	<p>Neither condition is met: *First time receiving the CPTA *Conference is international or national (0 Points)</p>	<p>0.2 Points Total</p>
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Total Score