Resolution No. 1819-05
A Resolution for Establishing the Scoring Rubric of the Professional Development Travel Award
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BE IT ENACTED BY THE GENERAL ASSEMBLY HERE GATHERED THAT:

WHEREAS, The Graduate Professional Council (GPC) and the former Graduate Student Association (GSA) merged on July 1, 2018; and

WHEREAS, The terms of that merger transferred the responsibility of professional development funding to GPC, specifically through the creation of the Professional Development Travel Award (PDTA); and

WHEREAS, The first round of decisions for this award will be made by the GPC Finance Committee in October 2018 using the scoring rubric in Appendix A; and

WHEREAS, This rubric was based on both the GPC Conference Presentation Travel Award rubric and the former GSA Travel Award rubric; therefore be it

RESOLVED, By majority vote of the General Assembly here gathered that the Graduate Professional Council does approve the scoring rubric in Appendix A; and be it further

RESOLVED, The GPC Finance Committee will use this rubric when evaluating PDTA applications from the October 2018 cycle onward.

SUBMITTED,
Christina Wang, GPC Treasurer
Appendix A

Graduate Professional Council
Professional Development Travel Award Scoring Guide

Eligible based on travel period:  Yes ☒ No ☒

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Average</th>
<th>Minimal</th>
<th>Score</th>
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| **Application Form**  | Each of the following three areas are of high quality:  
  ☒ Application is completed thoroughly and accurately.  
  ☒ Efforts were made to find lowest fares for transportation and lodging.  
  ☒ Additional funding was requested within department and other organizations.  
  (2 points) | the three areas are of high quality:  
  ☒ Application is completed thoroughly and accurately.  
  ☒ Efforts were made to find lowest fares for transportation and lodging.  
  ☒ Additional funding was requested within department and other organizations.  
  (1-1.9 points) | fewer than two of the areas are of high quality:  
  ☒ Application is completed thoroughly and accurately.  
  ☒ Efforts were made to find lowest fares for transportation and lodging.  
  ☒ Additional funding was requested within department and other organizations.  
  (0-0.9 points) | 2 Points Total |
| **Statement of Intent** | All of the three areas are discussed in detail:  
  ☒ Personal importance of conference  
  ☒ Professional importance of conference  
  ☒ Reasons for specifically attending this conference  
  (6 Points) | Two of the three areas are discussed in detail:  
  ☒ Personal importance of conference  
  ☒ Professional importance of conference  
  ☒ Reasons for specifically attending this conference  
  (4-5.9 Points) | Fewer than two of the areas are discussed in detail or are vague:  
  ☒ Personal importance of conference  
  ☒ Professional importance of conference  
  ☒ Reasons for specifically attending this conference  
  (0-3.9 Points) | 6 Points Total |
| **Bonus**             | ☒ First time receiving the PDTA  
  (0.1 Points) | 0.1 Points Total |

Total Score