



**Resolution No. 1718-11**  
**A Resolution to Create the GPC Data Analyst Position**

---

BE IT ENACTED BY THE GENERAL ASSEMBLY HERE GATHERED THAT:

- WHEREAS,** The Graduate Professional Council (GPC) has collected data crucial to addressing the needs of graduate and professional students, and these data require assessment, analysis, and presentation; and
- WHEREAS,** The existing data collected on graduate-professional students has not always been processed in ways that make it feasible for graduate leaders to query; and
- WHEREAS,** The proper analysis and presentation of data is both time consuming and challenging; and
- WHEREAS,** Increased integration of data collection efforts regarding graduate-professional students by several relevant offices could significantly improve our understanding of the needs and contributions of graduate-professional students; and
- WHEREAS,** The general policymaking atmosphere is thoroughly data-driven; therefore be it
- RESOLVED,** The Bylaws of the Graduate Professional Council shall be amended as shown in Appendix A, effectively immediately upon passage of this resolution; and be it further
- RESOLVED,** This body recognizes the sum of \$2,500 as reasonable compensation for the expectations placed on the Data Analyst, as guided by the expectation that “officer-level” honoraria be set at a minimum of \$2,500.

**SUBMITTED,**  
**Alex Howe and Jesse Wyatt**

**Appendix A**

4.12. Data Analyst

- 4.12.1. The Data Analyst shall be appointed by the Executive Board by a simple majority vote occurring during a regularly scheduled Executive Board meeting.
- 4.12.2. The Data Analyst may be appointed from any member of the General Assembly or member of the graduate and professional student population, subject to the requirements outlined for Executive Officers in Section 4.1 of the By-laws and possessing the knowledge, understanding, and skills to adequately perform the duties of Data Analyst as defined in Section 4.12.3.
- 4.12.3. The individual may not simultaneously hold an Executive Officer position.
- 4.12.3. Duties of the Data Analyst.
- 4.12.3.1. Charged with the proper documentation, assessment, analysis, presentation and storage of all data, quantitative and qualitative, owned by GPC.
- 4.12.3.2. Work in conjunction with Executive Officers, where appropriate, to collect data on event attendance, results from surveys conducted by GPC, exit data from graduating graduate and professional students, and all relevant data for graduate and professional students collected jointly or shared by the Office of Graduate Studies and the Office of Research, Graduate Studies, and Economic Development.



**Resolution No. 1718-11**

**A Resolution to Create the GPC Data Analyst Position**

---

4.12.3.3. Be assigned other specific duties by the GPC Executive Board, under supervision of the GPC President, where such specific duties shall not exceed what reasonably falls within the scope of data collection, data analysis, and drafting of relevant reports.

4.12.3.4. Attend all regularly scheduled weekly Executive Board meetings and all General Assembly meetings.

4.12.4. The position of Data Analyst will not confer voting powers on the Executive Board or in the General Assembly, but does not preclude one from being either a Departmental Representative or an At-Large Representative.

4.12.5. The Data Analyst shall be given an honorarium, to be paid out in equal monthly payments, over the course of the academic year beginning in September and ending in May, where such payments may be suspended or cancelled, and the Data Analyst may be dismissed if duties are not met in a timely manner as assigned.

4.12.6. The Data Analyst may be removed under the provisions outlined for Assistant Directors in Section 4.11.7.