Resolution 0506-08

A Resolution to Amend the MSA/GPC Articles of Cooperation

Purpose: To amend the MSA/GPC Articles of Cooperation to include the Student Fee Review Committee.

WHEREAS, The Student Fee Review Committee (SFRC) is meant to be a joint committee between MSA and GPC; and

WHEREAS, The committee makes recommendations to MSA and GPC concerning the student fees of all students; and

WHEREAS, Increasing the diversity of backgrounds on the committee will help the committee accomplish its charge to represent all students more effectively; and

WHEREAS, Separating the role of SFRC chairperson and legislative responsibility for the MSA budget removes a potential conflict of interest and more effectively balances the work load; and

THEREFORE, Let the MSA/GPC Articles of Cooperation be updated to include the attached amendment as the second section, between Inter-Government Communications and Representation, of the Articles.

EXECUTION CLAUSE, Upon passage, these changes will take full effect at the end of the Winter 2006 semester.

Respectfully submitted,

Jason Blunk  Taylor McKinney  Marianne Clark
SFRC Chairman  Senator  SFRC Vice-Chairwoman

John Andersen  Davie Holt  Mark Beard
MSA President  MSA Senate Speaker  GPC President
II. The Student Fee Review Committee

(A) PURPOSE—Because MSA and GPC act as the representatives of the undergraduate and graduate/professional student bodies respectively, the creation of a joint committee to review and provide advice regarding the use of mandatory non-academic fees of all students is necessary to ensure full and fair representation of all parts of the student body.

(B) AUTHORIZATION—The Student Fee Review Committee (SFRC) shall be charged with serving as a liaison between the student body and the University Administration, in order to ensure effectiveness, efficiency, and consistency in the review of the non-academic fees of graduate and undergraduate students. The committee serves in an advisory capacity to MSA, GPC, and University Administrators. The SFRC shall accomplish this charge by reviewing and making recommendations regarding the non-academic fees collected on behalf of the student body for, but not limited to, the following organizations.

1. Missouri Students Association (MSA)
2. Graduate Professional Council (GPC)
3. Organizations Resource Group (ORG)
4. Mizzou Club Sports Federation (MCSF)
5. Legion of Black Collegians (LBC)
6. Associated Students of the University of Missouri (ASUM)
7. Capital Improvements Fee
8. Recreational Services and Facilities Fee
9. Transportation Fee
10. Missouri Unions
11. Student Life
12. Hearnes and Hearnes Facilities Center (funds from previous fee)
13. Jesse Hall
14. Parking Facilities
15. Instructional Technology Fees/IATS
16. Prepaid Health Fee
17. College Readership Program
18. Counseling Center
19. Divisional Student Councils

(C) CHAIR OF THE STUDENT FEE REVIEW COMMITTEE

(1) REQUIREMENTS—The Chair must be a full-time student of the University of Missouri-Columbia throughout their full term and must maintain a minimum 2.2 cumulative grade point average or equivalent. The Chair need not be an MSA Senator or GPC Representative at the time of appointment, but upon confirmation shall be considered an ex-officio member of both bodies. A person who previously served as
Chair may be reappointed as chair for the next year so long as they were chair for less than one semester.

(2) METHOD OF SELECTION AND TERMS OF OFFICE

(a) APPOINTMENT—The appointment shall be advertised in campus media and applications must be accepted for the position. The new Chair shall be appointed from among the applicants, by a majority vote of the SFRC Appointment Committee (composed of the MSA President and Vice President, the GPC President and Vice President, and the MSA Senate Speaker). The new Chair must be approved by the Vice-Chancellor of Student Affairs. The Chair for the next legislative session shall be appointed during the winter semester, no later than March 31. The Chair shall take office at the end of the current session and will serve through the end of the next academic year completing a one year term.

(b) TRAINING—After appointment, the Chair for the next legislative session shall work with and be trained by the current chair for the duration of the current legislative session.

(c) VACANCY—If the Chair position should become vacant, appointment to fill the vacancy will be made by an emergency majority vote of the SFRC Appointment Committee and approved by the Vice-Chancellor of Student Affairs. Chairs appointed after a vacancy shall only serve for the duration of the current academic year.

(3) DUTIES, RESPONSIBILITIES AND POWERS OF THE CHAIR

(a) Ensure that the committee accomplishes its charge.
(b) Preside at all meetings and coordinate the functions of the committee.
(c) Ensure the maintenance of committee records.
(d) Submit reports to the SFRC Appointment Committee:
   (i) at the beginning of every semester, outlining the agenda and legislative goals for the committee in that semester and a schedule of office hours for the semester;
   (ii) as needed, of the appointments of the committee;
   (iii) at the end of every semester, detailing the work and accomplishments of the committee.
(e) Appoint members of the committee to address issues and to interact with other administrative or executive units as appropriate
(f) Train the next chair.

(D) VICE-CHAIR

(1) METHOD OF SELECTION—The MSA Senate Budget Committee Chairperson and the GPC Treasurer shall serve as co-vice-chairs of SFRC. They shall be selected according to the rules of each organization.
(2) DUTIES, RESPONSIBILITIES, AND POWERS OF THE VICE-CHAIR
(a) Assist the Chair in the completion of all their duties and responsibilities.
(b) Serve as Chair in his or her absence or vacancy.

(E) SECRETARY
(1) METHOD OF SELECTION—Shall be appointed from among the voting members of the Committee.
(2) DUTIES AND RESPONSIBILITIES OF THE SECRETARY
(a) Keep and maintain a record of minutes from meetings of the committee, including official committee votes.
(b) Maintain attendance records for the committee.
(c) Be responsible for the records of each program presentation and its subsequent discussion.
(d) Ensure that all records of the committee are filed with the MSA Senate and GPC General Assembly in order to be open and accessible for public review.

(F) MEMBERSHIP—The Student Fee Review Committee shall be composed of voting and ex-officio members in the following manner.
(1) VOTING MEMBERSHIP—
(a) COMPOSITION—The voting membership of the SFRC shall be composed of the SFRC Chairperson, the SFRC Vice-Chairpersons, the SFRC Secretary, and 12 other voting members. All voting member positions will be considered cabinet level positions when considering M-Book qualifications.
(b) APPOINTMENT OF VOTING MEMBERS
a. UNDERGRADUATE STUDENT APPOINTMENT from MSA Senate—Five (5) MSA Senators shall be appointed to the Student Fee Review Committee with the advice of the Chair.

b. STUDENT FEE ANALYSIS APPOINTMENT – Up to an additional six (6) undergraduate and two (2) graduate/professional students will be appointed through an application process. These positions will be advertised in campus media and applications accepted. The appointment will be made by a committee composed of the incoming chairperson, outgoing chairperson, both vice-chairpersons, and a designee of the Vice-Chancellor of Student Affairs.
(c) VOTING AND CONFLICTS OF INTEREST—All voting members shall have the power to vote on any and all matters before the SFRC, except those concerning an organization of which a member is an officer. It is recommended that SFRC members not be assigned as the primary contact for an
organization or department with which they are actively involved in or employed by.

(2) EX-OFFICIO MEMBERSHIP—The current members of the SFRC Appointment Committee shall be ex-officio members of the SFRC. The Vice-Chancellor for Student Affairs, or a designee of the office, may also serve as an ex-officio member of the Committee.

(G) MEETINGS

(1) FREQUENCY—Meetings shall be scheduled by the chair. Meetings can be called by the chair at any time, but required attendance will only apply if the members are given at least 3 days notice.

(2) OPEN MEETINGS—All meetings shall be open to the public, however speaking privileges shall be reserved to members, unless such privileges are granted by the SFRC chair or from a motion and second of members.

(3) COMMUNICATION MEETINGS – During the Fall and Winter Semesters, the Student Fee Review Committee shall hold at least one meeting on a Tuesday evening prior to consideration of the committee’s recommendations for the semester by MSA Senate. Undergraduate SFRC members will meet with every MSA Senate Committee to discuss the process and to answer questions from senators, and graduate SFRC members will meet with the GPC Executive Council to discuss the same.

(H) FEE REVIEW PROCESS—SFRC will review the budgets of the current and previous years’ and future projections and plans for each program or organization that receives student fees and make recommendations for the following fiscal year. Each program will be given the option of presenting its budget before the SFRC.

(1) EVALUATION—The following criteria will act as non-exclusive guidelines for SFRC’s evaluation of specific allocations:
   (a) The allocation’s relationship to the organization’s purpose.
   (b) The organization's adherence to its planned budget and accountability for its expenses throughout previous fiscal years.
   (c) The organization’s adherence to pertinent M-Book provisions or appropriate University policies regulating the expenditures of designated student fees.
   (d) The ability of an organization to effectively use the student fee and deliver its services.
   (e) The program’s potential for direct student involvement.

(2) RECOMMENDATIONS
   (a) Should the SFRC recommend a fee increase or decrease, such recommendations shall be sent to the MSA Senate (if an organization that receives only undergraduate student fees), the GPC General Assembly (if an organization that receives only graduate student fees), or both (if an organization receives both
undergraduate and graduate student fees) in the form of a resolution for consideration.

(i) During consideration of the resolution, the director, or equivalent, of the affected group, or their designee, must be offered a minimum of 5 minutes to address the considering body before a vote on the resolution is taken.

(b) Recommendations for an overall increase of non-academic student fees, excluding the Instructional Technology Fund, greater than 3% above the inflationary increase for 12 undergraduate credit hours or recommendations for new fees or significant changes to existing fees should go to student referendum.

(c) All recommendations that have been approved by the MSA Senate, GPC General Assembly, and/or by a student referendum for the following fiscal year shall be sent to the:
   a. University of Missouri - Columbia Chancellor
   b. UMC Provost
   c. UMC Vice-Chancellor for Student Affairs
   d. UMC Director of Student Life
   e. Relevant student fee funded program directors, or their representative