ARTICLES OF COOPERATION
Between the
Graduate Professional Council
And the
Missouri Students Association
Revised April, 2009

(A) Inter-Government Communication

1. Executive, Legislative Officers and Advisors: To ensure communication between MSA and GPC, the Advisors, Presidents, Vice Presidents and MSA Speaker of the Senate and any other MSA/GPC Executives, shall attend meetings twice a semester to discuss issues of either government, planned referenda, position statements, policy decisions, inter-organizational workings, and the composition of internal and external committees. By-laws of each organization shall have specific language requiring their officers to attend these meetings.

2. MSA Senate and GPC General Assembly: During October of each year, the MSA and GPC officers should appear before the other’s legislative body to make a presentation, discussing planned student activities and programming for the next year, the goals and activities of each government, and function/membership of policy boards and internal committees. The officers of each organization shall also appear before the legislative body of the other organization during February of each year to discuss additional programming events for the semester and for the next academic year, appointments to campus-wide committees, and the two organizations’ budgets.

3. Minutes: MSA and GPC shall send copies of the minutes and programming events of their senate meetings to the presiding officer of the other legislative body. MSA and GPC shall send copies of their agendas for Senate and General Assembly meetings respectively within a week of the meetings. The Chair of the Department of Student Activities, Student Services, or Department of Student Communications shall send the President of GPC a list of events, plans, and activities they will put on monthly.

(B.) The Student Fee Review Committee

(A) PURPOSE—Because MSA and GPC act as the representatives of the undergraduate and graduate/professional student bodies respectively, the creation of a joint committee to review and provide advice regarding the use of mandatory non-academic fees of all students is necessary to ensure full and fair representation of all parts of the student body.

(B) AUTHORIZATION—The Student Fee Review Committee (SFRC) shall be charged with serving as a liaison between the student body and the University Administration, in order to ensure effectiveness, efficiency, and
consistency in the review of the non-academic fees of graduate and undergraduate students. The committee serves in an advisory capacity to MSA, GPC, and University Administrators. The SFRC shall accomplish this charge by reviewing and making recommendations regarding the non-academic fees collected on behalf of the student body for, but not limited to, the following organizations.

1. Missouri Students Association (MSA)
2. Graduate Professional Council (GPC)
3. Organizations Resource Group (ORG)
4. Mizzou Club Sports Federation (MCSF)
5. The Student Diversity Fee
6. Associated Students of the University of Missouri (ASUM)
7. Capital Improvements Fee
8. Recreational Services and Facilities Fee
9. Transportation Fee
10. Missouri Unions
11. Student Life
12. Hearnes and Hearnes Facilities Center (funds from previous fee)
13. Jesse Hall
14. Parking Facilities
15. Prepaid Health Fee
16. College Readership Program
17. Counseling Center
18. Divisional Student Councils
19. The Sustainability Fee

(1) CHAIR OF THE STUDENT FEE REVIEW COMMITTEE

i. REQUIREMENTS

The Chair must be a full-time student of the University of Missouri-Columbia throughout their full term and must maintain a minimum 2.2 cumulative grade point average or equivalent. The Chair need not be an MSA Senator or GPC Representative at the time of appointment, but upon confirmation shall be considered an ex-officio member of both bodies. A person who previously served as Chair may be reappointed as chair for the next year so long as they were chair for less than one semester.

ii. METHOD OF SELECTION AND TERMS OF OFFICE

1. APPOINTMENT- The appointment shall be advertised in campus media beginning in the winter/spring semester prior to the start of the academic term. The Current SFRC Chair will work to spearhead a campaign directed at all students to publicize the
SFRC Chair position. Applications must be accepted for the position beginning on February 1st at the latest. The new Chair shall be appointed from among the applicants, by a majority vote of the SFRC Appointment Committee (composed of the MSA President and Vice President, the GPC President, Vice President, and Treasurer, and the MSA Senate Speaker). The current SFRC Chair (non-voting member) will preside over the committee and in the event of a tie, has the deciding vote. The new Chair must be approved by the Vice-Chancellor of Student Affairs. The Chair for the next legislative session shall be appointed by the end of the spring semester with adequate time allowed for effective transition between the outgoing and incoming Chairpersons (see item 2). The Chair shall take office at the end of the current session and will serve through the end of the next academic year completing a one year term.

2. TRAINING—After appointment, the Chair for the next legislative session shall work with and be trained by the current chair for the duration of the current legislative session.

3. PAYMENT— The Student Fee Review Committee Chair will receive a stipend equivalent to the Department of Student Life wage matrix level 2 at the completion of the Chair’s duties in the spring semester. This cost will be split equally between MSA and GPC; and the stipend will be issued upon the completion of the SFRC Chair’s duties as determined by the SFRC Appointment Committee.

4. VACANCY—If the Chair position should become vacant, appointment to fill the vacancy will be made by an emergency majority vote of the SFRC Appointment Committee and approved by the Vice-Chancellor of Student Affairs. Chairs appointed after a vacancy shall only serve for the duration of the current academic year.

iii. DUTIES, RESPONSIBILITIES AND POWERS OF THE CHAIR

1. Ensure that the committee accomplishes its charge.
2. Preside at all meetings and coordinate the functions of the committee.
3. Ensure the maintenance of committee records.
4. Submit reports to the SFRC Appointment Committee: at the beginning of every semester, outlining the agenda and legislative goals for the committee in that semester and a schedule of office hours for the semester; as needed, of the appointments of the
committee; at the end of every semester, detailing the work and accomplishments of the committee.
5. Appoint members of the committee to address issues and to interact with other administrative or executive units as appropriate
6. Maintain and implement an SFRC Chair applicant recruitment plan in conjunction with the Department of Student Communications
7. Train the next chair.

(D) VICE-CHAIR

(1) METHOD OF SELECTION—The MSA Senate Budget Committee Chairperson and the GPC Treasurer shall serve as co-vice-chairs of SFRC. They shall be selected according to the rules of each organization.

(2) DUTIES, RESPONSIBILITIES, AND POWERS OF THE VICE-CHAIR (a) Assist the Chair in the completion of all their duties and responsibilities. (b) Serve as Chair in his or her absence or vacancy.

(E) SECRETARY

(1) METHOD OF SELECTION—Shall be appointed from among the voting members of the Committee.

(2) DUTIES AND RESPONSIBILITIES OF THE SECRETARY (a) Keep and maintain a record of minutes from meetings of the committee, including official committee votes. (b) Maintain attendance records for the committee. (c) Be responsible for the records of each program presentation and its subsequent discussion. (d) Ensure that all records of the committee are filed with the MSA Senate and GPC General Assembly in order to be open and accessible for public review.

(F) MEMBERSHIP—The Student Fee Review Committee shall be composed of voting and ex-officio members in the following manner.

(1) VOTING MEMBERSHIP—

(a) COMPOSITION—The voting membership of the SFRC shall be composed of the SFRC Chairperson, the SFRC Vice-Chairpersons, and up to 10 other voting members. All voting member positions will be considered cabinet level positions when considering M-Book qualifications.
(b) APPOINTMENT OF VOTING MEMBERS

a. UNDERGRADUATE STUDENT APPOINTMENT
   from MSA Senate—Five (5) MSA Senators shall be
   appointed to the Student Fee Review Committee
   with the advice of the Chair.

b. GRADUATE & PROFESSIONAL STUDENT
   APPOINTMENT— Three (3) graduate/professional
   students will be appointed through an application
   process.

c. STUDENT FEE ANALYST APPOINTMENT – Up to
   an additional two (2) undergraduate may be
   appointed. These positions will be advertised in
   campus media and applications accepted. The
   appointment will be made by a committee
   composed of the incoming chairperson, outgoing
   chairperson, both vice-chairpersons, and a
   designee of the Vice-Chancellor of Student Affairs.

(c) VOTING AND CONFLICTS OF INTEREST—All voting
   members shall have the power to vote on any and all
   matters before the SFRC, except those concerning an
   organization of which a member is an officer. It is
   recommended that SFRC members not be assigned as
   the primary contact for an organization or department
   with which they are actively involved in or employed by.

(2) EX-OFFICIO MEMBERSHIP—The current members of the
   SFRC Appointment Committee shall be ex-officio members of
   the SFRC. The Vice-Chancellor for Student Affairs, or a
   designee of the office, may also serve as an ex-officio member
   of the Committee.

(G) MEETINGS

(1) FREQUENCY— Meetings shall be scheduled by the chair.
   Meetings can be called by the chair at any time, but required
   attendance will only apply if the members are given at least 3
   days notice.

(2) OPEN MEETINGS—All meetings shall be open to the public,
   however speaking privileges shall be reserved to members,
   unless such privileges are granted by the SFRC chair or from a
   motion and second of members.
(3) COMMUNICATION MEETINGS – During the Fall and Winter Semesters, the Student Fee Review Committee shall hold at least one meeting on a Tuesday evening prior to consideration of the committee’s recommendations for the semester by MSA Senate. Undergraduate SFRC members will meet with every MSA Senate Committee to discuss the process and to answer questions from senators, and graduate SFRC members will meet with the GPC Executive Council to discuss the same.

(H) FEE REVIEW PROCESS—SFRC will review the budgets of the current and previous years’ and future projections and plans for each program or organization that receives student fees and make recommendations for the following fiscal year. Each program will be given the option of presenting its budget before the SFRC.

(1) EVALUATION—The following criteria will act as non-exclusive guidelines for SFRC’s evaluation of specific allocations:

(a) The allocation’s relationship to the organization’s purpose.
(b) The organization’s adherence to its planned budget and accountability for its expenses throughout previous fiscal years.
(c) The organization’s adherence to pertinent M-Book provisions or appropriate University policies regulating the expenditures of designated student fees.
(d) The ability of an organization to effectively use the student fee and deliver its services.
(e) The program’s potential for direct student involvement.

(2) RECOMMENDATIONS

(a) Should the SFRC recommend a fee increase or decrease, such recommendations shall be sent to the MSA Senate (if an organization that receives only undergraduate student fees), the GPC General Assembly (if an organization that receives only graduate student fees), or both (if an organization receives both undergraduate and graduate student fees) in the form of a resolution for consideration. During consideration of the resolution, the director, or equivalent, of the affected group, or their designee, must be offered a minimum of 5 minutes to address the
considering body before a vote on the resolution is taken (b) Recommendations for an overall increase of non-academic student fees, excluding the Instructional Technology Fund, greater than 3% above the inflationary increase for 12 undergraduate credit hours or recommendations for new fees or significant changes to existing fees should go to student referendum. (c) All recommendations that have been approved by the MSA Senate, GPC General Assembly, and/or by a student referendum for the following fiscal year shall be sent to the:
   a. University of Missouri - Columbia Chancellor
   b. UMC Provost
   c. UMC Vice-Chancellor for Student Affairs
   d. UMC Director of Student Life
   e. Relevant student fee funded program directors, or their representative

(B) Representation

(1) Policy Boards: DSA-Dept. of Student Activities, DSS-Dept. of Student Services, Executive and Cabinet meetings: Since MSA services and activities which benefit graduate and professional students shall be co-sponsored by the GPC, undergraduate, post-baccalaureate, graduate or professional students shall be eligible to serve on MSA policy boards and a non-voting member shall be invited to each of the other organization’s policy boards to serve as a liaison to the legislative body. In addition, membership rosters of each organization’s policy and programming boards shall be made available to the other. Graduate, professional or post-baccalaureate students can be appointed to serve as full functional committee and departmental members on MSA programming committees and departments in the same manner as undergraduate students. The Department of Student Activities shall provide funding, in the amount of $5,000 annually, for at least one event for graduate and professional students. Advertising of events and programs generally shall strive to make graduate students aware that they are welcome at these events.

(2) Campus-wide Committees: The President or Vice President of MSA and GPC shall meet annually to discuss the selection of student chair positions for campus-wide committees. MSA and GPC shall rotate the student-chair positions for campus-wide committees between the undergraduate population and the graduate/professional/post-baccalaureate population. On even years, MSA shall appoint student-chairs to SOGA and Campus Recreation committees, and GPC shall appoint student-chairs to two committees SFCI
and Memorial Union/Brady Commons. On odd years, GPC shall appoint the student-chairs to SOGA and Campus Recreation committees, and MSA shall appoint the student-chairs to SFCI and Memorial Union/Brady Commons committees. Should the number of committees requiring student-chair positions increase, MSA and GPC shall equally appoint student-chairs to the committees. In the event one organization is unable to appoint a chair, the opening shall pass to the other organization to fill. Student chair positions include the following campus-wide committees:

(a) Campus Recreation  
(b) Memorial Union/Brady Commons  
(c) Student Fee Capital Improvements  
(d) Student Organizations, Governments & Activities (SOGA)

(C) Advertisements: There shall be an advertisement logo for both MSA and GPC on any co-sponsored activity. GPC and MSA shall be acknowledged as sponsors at any activities or services co-sponsored by the organizations (i.e., introduction of program, posters, all publicity, etc.).

(1) Funding of Co-Sponsored Activities and Services

(2) Budgetary Allocations: Both MSA and GPC provide student services. To avoid unnecessary duplication of services, MSA will continue to offer services to graduate, professional, post-baccalaureate and undergraduate students. GPC will continue to fund these co-sponsored activities at a fixed percentage (50%) of GPC’s current student activity fee. In June of each year, MSA shall provide to GPC a summary of student fees spent for the previous academic year.

(3) Amendment Procedure: If the composition of the co-sponsored services that MSA administers changes significantly, either organization may request that the percentage of GPC’s budget (i.e. 0%-100%) allocated to these activities be changed. In order to facilitate budget planning for both MSA and GPC, such a percentage change must be ratified one year in advance of the proposed date of the percentage change. To amend the Articles of Cooperation, both the MSA Senate and the GPC General Assembly must ratify the proposed changed and the ratification shall require a two-thirds majority in each legislative body.

(D) Student Referendums

(1) Formation of Joint Election Committee: On those occasions when a general student referendum is needed or desired, a joint election committee will be formed. The composition of the committee will consist of the GPC President, GPC Vice-President, GPC Treasurer and three MSA representatives, designated by the MSA President. The Director of Student Activities or
representative and the Director of Student Services or representative shall serve as ex-officio members of the joint election committee. The joint committee is charged with preparation of the initiative’s wording. All decisions must be agreed upon with a 1 vote MSA and a 1 vote GPC decision, and will be subject to the necessary requirements as specified in the MSA Constitution and the GPC Constitution (i.e., 2/3 passage for approval).

(2) The MSA Board of Election Commissioners shall handle the implementation of the election process including, but not limited to, polling sites, selection of poll workers, preparation of the ballot, and reporting of the results. BEC membership will be open to all students including graduate, professional and post-baccalaureate students.

(3) Polling Places: The BEC may establish polling sites at the following campus locations:

(a) Memorial Union
(b) Brady Commons
(c) Middlebush
(d) School of Law
(e) School of Medicine
(f) College of Veterinary Medicine
(g) Other Campus Sites, as needed

Electronic polling, in the form of internet voting, shall also be utilized and may be substituted for any of the above polling places at the discretion of the BEC. All sites will be identified as “MSA-GPC Poll Sites.” Sites at the three professional schools (law, medicine and veterinary medicine) will be open the same hours and be given the same personnel support that other sites are given.

(4) Ballots: To recognize the cooperative nature of campus referendums, ballots will be prepared in a manner which gives equal recognition to MSA and GPC. Separate ballots may be acceptable when indicated and agreed upon by the Joint Election Committee.

(5) A referendum for a new or increased student fee for the construction or renovation of a campus facility shall be proposed as a phased-in fee with no less than 25% of the fee assessed in the fiscal year(s) following the referendum’s passage. (Revised October 2008)

(E) Amendment Procedure: To change the Articles of Cooperation, both the MSA Senate and the GPC General Assembly must ratify the proposed change by two-thirds majority in each legislative body.

(F) Review Clause: The Articles of Cooperation shall be reviewed by MSA and GPC annually. The results of the review shall be reported to the Advisors of MSA and
GPC and to the MSA Senate and the GPC General Assembly.

(G) Appeals Clause: All conflicts and controversies arising between GPC or MSA may be appealed to SOGA only after the organization initiating the conflict makes a good-faith attempt to resolve it with the other organization.

(H) Termination Clause: Termination of the Articles of Cooperation shall only occur after a good-faith effort to revise the agreement. Notice will be given to the other party one year in advance before the Articles of Cooperation will be deemed terminated.
ARTICLES OF COOPERATION
Between the
Graduate Professional Council
And the
Organization Resource Group
Revised March, 2006

I. Purpose

a. The purpose of the Organization Resource Group (ORG) is to help recognized student organizations familiarize themselves not only with the policies of the University and the resources available to them, but also to aid them financially.

II. Duties

a. ORG will allocate one seat on their: Executive Board Selection Committee, Allocation Committee, and Committee to Select the Allocation Committee to GPC. The GPC Treasurer will sit on ORG’s Secondary Appeals Committee. Before any changes become effective to ORG’s constitution they must be approved by SOGA. ORG will cooperate with the Student Fee Review Committee, in their annual review of student fees and appropriate audits.

III. Amendment Clause

a. To change the Articles of Cooperation, both the GPC General Assembly and the ORG must ratify the proposed change by simple majority.

IV. Review Clause

a. These Articles of Cooperation will be reviewed every two years or earlier, if both organizations agree.

V. Termination Clause

a. Termination of the Articles of Cooperation shall not occur unless approved by both organizations and SOGA. All conflicts and controversies arising between ORG and GPC may be appealed to SOGA only after the organization initiating the conflict makes a good-faith attempt to resolve it with the other organization.
ARTICLES OF COOPERATION
Between the
Graduate Professional Council
And the
The Associated Students of the University of Missouri
Revised March, 2006

VI. Purpose

a. The Associated Students of the University of Missouri (ASUM) shall serve as a
student lobbying group representing the various students of the UM-system.

VII. Board of Directors

a. ASUM shall be governed by a Board of Directors, elected from the various
student governments in the UM-system. In accordance with ASUM’s
constitution and internal bylaws, one of the Board members shall be elected by
the Graduate and Professional Council (GPC) General Assembly in the spring
for the coming year. As per section 4.8 of GPC bylaws, this board member
shall be responsible for reporting to the GPC General Assembly at least once a
month on the issues that ASUM is working on.

b. These Articles of Cooperation will be reviewed every two years. If both
organizations agree, these Articles of Cooperation may also be reviewed at
any time.

VIII. Good Faith Clause:

a. The Graduate Professional Council shall work in good faith with the ASUM
Board of Directors, Executive Director, Legislative Director, Assistant
Legislative Director, and all Legislative Assistants on:

i. Helping ASUM set their agenda;
ii. Working on issues brought to the Association through the student body;
iii. Serving as the primary graduate student voice in ASUM’s policy making
and lobbying efforts for the Columbia campus;
iv. Coordinating lobbying efforts dealing with the University Administration
on the Columbia campus, the UM-system as a whole, and the State and
National Legislatures
v. Any other relevant issues mandated by the Senate and/or the student
body.

IX. Amendment Clause

a. To change the Articles of Cooperation, both the GPC General Assembly and
ASUM must ratify the proposed change by simple majority.
X. Review Clause

a. These Articles of Cooperation will be reviewed every two years or earlier, if both organizations agree.

XI. Termination Clause

a. Termination of the Articles of Cooperation shall not occur unless approved by both organizations and ASUM.
ARTICLES OF COOPERATION
Between the
Graduate Professional Council
And the
Mizzou Club Sports Federation
Created March, 2006

XII. Purpose

a. The purpose of the Mizzou Club Sports Federation (MCSF) is to help recognized student organizations classified as Sports Clubs by SOGA (or the VC Student Affairs) familiarize themselves not only with the policies of the University and the resources available to them, but also to aide them financially.

XIII. Duties

a. MCSF will allocate one seat on their Executive Committee and Executive Selection Committee to a GPC representative. This seat will be filled by one graduate/professional member of the GPC. Before any changes are effective to MCSF’s constitution, bylaws, or funding policy, they must be approved by SOGA.

XIV. Amendment Procedure

a. To change the Articles of Cooperation, both the GPC General Assembly and MCSF must ratify the proposed change by simple majority.

XV. Review Clause

a. These Articles of Cooperation will be reviewed every two years or earlier, if both organizations agree.

XVI. Termination Clause

a. Termination of the Articles of Cooperation shall not occur unless approved by both organizations and SOGA. All conflicts and controversies arising between MCSF and GPC may be appealed to SOGA only after the organization initiating the conflict makes a good-faith attempt to resolve it with the other organization.